

**List of Screened In/Eligible candidates for the post of Cook cum Helper**

Sr No.	Name	Father's Name	D.O.B	Screening Status	If Screened Out, Reason of Rejection
1	Prince Pal Singh	Sh. Balwinder Singh	09/11/1987	In	
2	Manjinder Kaur	Sh. Teja Singh	22/03/1996	In	
3	Ajay Kumar	Sh. Surinder Pal	10/10/1989	In	
4	Narvinder Singh	Sh. Sukhdev Singh	20/10/1995	In	
5	Naveen Chandra Sanwal	Sh. Harish Chandra	12/08/1988	In	
6	Lakhvir Singh	Sh. Amar Singh	24/01/1992	Out	No minimum experience in Cooking and maintaining a Kitchen.



## Plan of Written Examination

Screened In/Eligible candidates (List Attached) are informed as under with respect to the written test to be conducted for the recruitment of **Cook Cum Helper (Advt. No.03 of 2023): -**

1. The Exam will be conducted in MCQ (Multiple Choice Questions) format.
2. The Exam would be of 2 hours 30 minutes duration.
3. The Exam will consist of two parts (Part A and Part B) as follows:-

(a) **Part A:- 8<sup>th</sup> Standard Level Punjabi** as Qualifying Exam as per Notification No. G.S.R.72/Const./Art.309/Amd.(22)/2022, dated:28.10.2022.

Part	Topic	No. of Questions	Marks (Each Question carries 1 mark)	Type of Questions
A	Punjabi (Qualifying Nature) (Annexure-1)	50	50	MCQs (Multiple Choice Questions)

**Note: - (i) There will be no negative marking in Part-A.**

**(ii) Part 'B' will be evaluated only if a candidate scores minimum 50% marks (i.e 25 marks) in Part 'A'.**

(b) **Part-B:-** Part-B will consist of two sub-sections i.e Section (I) and Section (II) as following: -

Part	Topic	No. of Questions	Marks (Each Question carries 1 mark)	Type of Questions
	(II)	Questions from General Knowledge, English, Logical Reasoning and Mental ability, Computer Basics. (Annexure- 2)	100	100
	<b>Total</b>	<b>100</b>	<b>100</b>	

**Note:-(i) There will be negative marking in Part-B. Each question carries 1 mark. For every wrong answer, 1/4<sup>th</sup> mark would be deducted. The question(s) not attempted will receive no credit or discredit.**

**(ii) The merit list of candidates, who will qualify Part-'A', will be prepared on the basis of marks secured by candidate in Part- B.**

**(iii) No candidate shall be eligible to be Skill test/Practical test unless he/she obtains 40% marks in the Part –B Written competitive examination (read 35% for the candidates belonging to Schedules Caste of Punjab and Backward Classes of Punjab)**

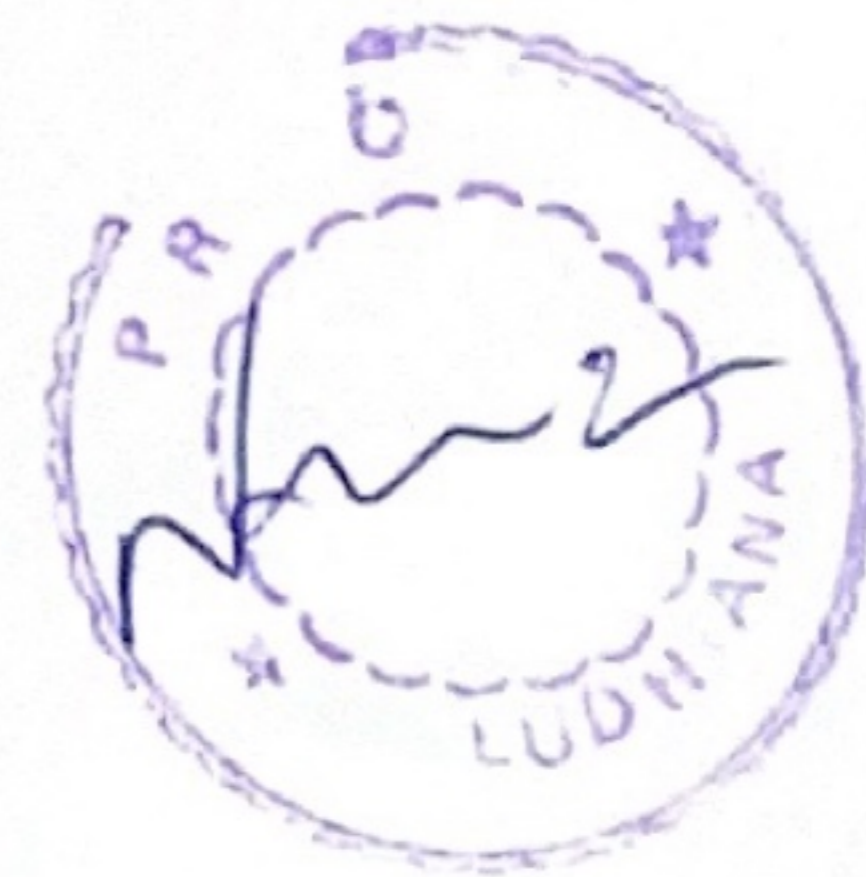
4. Tentative syllabus for the written examination for the recruitment of Cook Cum Helper is annexed at Annexure-1 and 2.



**Annexure-1 (Punjabi Syllabus)**

**Part-A (Punjabi Qualifying Exam)**

1. ਜੀਵਨੀ ਅਤੇ ਰਚਨਾਵਾਂ ਨਾਲ ਸਬੰਧਤ ਪ੍ਰਸ਼ਨ :-  
ਸ੍ਰੀ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ, ਸ੍ਰੀ ਗੁਰੂ ਅੰਗਦ ਦੇਵ ਜੀ, ਸ੍ਰੀ ਗੁਰੂ ਰਾਮਦਾਸ ਜੀ,  
ਸ੍ਰੀ ਗੁਰੂ ਅਰਜਨ ਦੇਵ ਜੀ, ਸ੍ਰੀ ਗੁਰੂ ਤੇਗ ਬਹਾਦਰ ਜੀ, ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਜੀ।
2. ਵਿਰੋਧਾਰਥਕ ਸ਼ਬਦ, ਸਮਾਨਾਰਥਕ ਸ਼ਬਦ।
3. ਮੁਹਾਵਰੇ।
4. ਅਖਾਣ।
5. ਸ਼ਬਦ ਦੇ ਭੇਦ।
6. ਅਗੇਤਰ/ਪਿਛੇਤਰ
7. ਵਚਨ ਬਦਲੇ ਤੇ ਲਿੰਗ ਬਦਲੇ।
8. ਵਿਸਰਾਮਚਿੰਨ੍ਹ।
9. ਸ਼ਬਦਾਂ / ਵਾਕਾਂ ਨੂੰ ਸੁੱਧ ਕਰਕੇ ਲਿਖੋ।
10. ਅੰਗਰੇਜ਼ੀ ਸ਼ਬਦਾਂ ਦਾ ਪੰਜਾਬੀ ਵਿੱਚ ਸੁੱਧ ਰੂਪ
11. ਅੰਕਾਂ, ਮਹੀਨੇ, ਦਿਨਾਂ ਦਾ ਸੁੱਧ ਪੰਜਾਬੀ ਰੂਪ।
12. ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਨਾਲ ਸਬੰਧਤ ਪ੍ਰਸ਼ਨ
13. ਪੰਜਾਬ ਦੇ ਇਤਿਹਾਸ ਨਾਲ ਸਬੰਧਤ ਪ੍ਰਸ਼ਨ
14. ਪੰਜਾਬ ਦੇ ਸਭਿਆਚਾਰ ਨਾਲ ਸਬੰਧਤ ਪ੍ਰਸ਼ਨ।



**Annexure-2**

**Part B(II)--General Knowledge, Logical Reasoning and Mental Ability, Computer Basics and English.**

Sr. No.	Indicative Contents of Syllabus	Weightage (Approx.)
1	<b>General Knowledge and Current affairs of State and National Importance including:</b> (I) Environment & Pollution issues, (II) Current Affairs, (III) Sports and Games. (IV) Govt. Schemes & Programmes (i.e swach bharat mission)	40
2	<b>Logical Reasoning &amp; Mental Ability:</b> Verbal reasoning: Coding, Decoding, Analogy, Classification, Series, Direction sense test, relations, mathematical operations, time test, odd man out problems. Non Verbal reasoning: Series, Analogy and Classification. Basic numerical skills, Percentage, Number system, Number series, Average, calender.	30
3	<b>Computer Basics:</b> MS Word – Word Processing, MS Excel – Spreadsheet, MS PowerPoint Presentation, Computer Fundamentals, Internet & Mobile Usage.	20
4	<b>English:</b> Basic Grammar, Subject and Verb, Adjectives and Adverbs, Synonyms, Antonyms, One Word Substitution, Fill in the Blanks, Correction in Sentences, Idioms and their meanings, Spell Checks, Adjectives, Articles.	10
	<b>Maximum Marks</b>	<b>100</b>

Note:-a) The distribution of marks/question in each section is indicative. It may vary slightly.

b) The syllabus is broadly classified as above but may vary to some extent.

