

Tender no: PRSC-2022/005

Punjab Remote Sensing Centre (PRSC)

INVITATION OF E-TENDER

FOR

Procurement of Oracle database licenses with support of Installation, Configuration and migration of database for Punjab State Spatial Data Infrastructure (PSSDI)

Document Download/Start, Bid : 20-12-2022 11:00 AM
Submission Start Date
Date & Time of Pre-Bid Meeting : 27-12-2022 11:00 AM
Document Download/Sale End, Bid : 02-01-2023 11:00 AM
Submission Last Date
Date & Time of Opening of : 02-01-2023 03:00 PM
Technical Bid
Date & Time of Opening of : To be notified later to
Financial Bid technically eligible bidder



Punjab Remote Sensing Centre (PRSC)

PAU Campus, Near Kitchlu Nagar Block 'F' end,

Ludhiana, Punjab (India) – 141004

Phone: 91-161-2303484

Email: contact@prsc.gov.in

Punjab Remote Sensing Centre (PRSC), A Government of Punjab Enterprise, is the apex body in the State for all Remote Sensing (RS), Geographic Information System (GIS) and Global Positioning System (GPS) related works. It is designated as a Nodal Agency by the Govt. of Punjab for geospatial needs of the State and acts as the centralized hub for the geo-spatial data to all the user departments. It is situated in PAU Campus, towards Kitchlu Nagar, Block F End.

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NOTICE INVITING E-TENDER
Punjab Remote Sensing Centre (PRSC)
PAU Campus, Ludhiana - 141004

PRSC, Ludhiana intends to invite bids through **E-Tendering under Two Bid System i.e.** Technical Bid and Financial Bid for Procurement of Oracle database licenses with support of installation, configuration and migration of database on e-Procurement portal of the Government of Punjab i.e. <https://eproc.punjab.gov.in>.

Sr No	Particulars	Date and time of Submission of Bids	Tender Fee (Non-Refundable)	EMD (Rupees)
1	<ul style="list-style-type: none"> • Oracle Standard edition (Latest Version) Named user licence Qty: 50 nos • Oracle Standard edition (Latest Version) Spatial named user license – Qty: 50 nos • Oracle Standard edition p(Latest Version) RAC Licence. – Qty: 50 nos 	From 20-12-22 11.00 AM to 02-01-2023 till 11.00 AM	2,000/-	60,000/-

The detailed terms & conditions of the tender can be downloaded from e-Procurement portal of the Government of Punjab i.e. <https://eproc.punjab.gov.in> or PRSC website www.prsc.gov.in

Note: The tenders will be accepted through e-Tendering only. Any further communications will be done through e-Tendering site in the form of addendum/ corrigendum.

Sd/-
Director

KEY DATES

1	Date of Publication of Notice Inviting Tender	20-12-2022
2	Document Download/Start Date	20-12-2022 11:00 AM
3	Bid Submission Start Date	20-12-2022 11:00 AM
4	Date & Time of Pre-Bid Meeting	27-12-2022 11:00 AM
5	Document Download/Sale End Date	02-01-2023 11:00 AM
6	Bid Submission End Date	02-01-2023 11:00 AM
7	Date & Time of Opening of Technical Bid	02-01-2023 03:00 PM
8	Date & Time of Opening of Financial Bid	To be notified later to technically eligible bidder
9	Bid Validity	90 Days from the last date of submission of Bids.

INVITATION OF BIDS

From:

Director,
Punjab Remote Sensing Centre,
Ludhiana

To

Dear Bidder

Director, Punjab Remote Sensing Centre invites bids from the Indian bidders through E-Tendering under Two Bid System i.e. Technical Bid and Financial Bid for Oracle database licenses with support of installation, Configuration and migration of database for Punjab State Spatial Data Infrastructure (PSSDI).

1. Tender Document Contents:

- Notice Inviting Tender
- Key Dates
- Invitation of Bids
- Terms & Conditions
- Technical Qualifications
- Other Terms & Conditions
- Bidder Profile Sheet (Annexure-A)
- Commercial Bid (Annexure – B)
- Forwarding Letter (Annexure-C)
- Performance Guarantee(Annexure-D)
- Performa of Indemnity(Annexure – E)
- Checklist Performa (Annexure –F)

2. Tender Fee: A non-refundable Tender Fee of Rs. 2000/- (Rs. Two Thousand Only) to be paid through the online payment gateway of the e-portal at the time of submission of the tender.

3. Earnest Money Deposit: Bidders have to pay the Earnest Money as per clause (i) of the Terms & conditions.

4. Submission of Tender: The tender must be submitted through E-procurement portal of Government of Punjab "<https://eproc.punjab.gov.in>". All the documents as required under this Tender Document along with BOQ (Financial Bid) must be uploaded at the time of submission of bid.

5. Evaluation and Award of Tender: The Technical bids submitted by bidders will be opened first and evaluated by committee and price bid of only technically eligible bidders shall be opened. The date and time of opening of price bid shall be intimated later to the technically eligible bidders through E-Tendering portal.

Note: Director, PRSC reserves the right to accept or reject/cancel the tender without assigning any reason.

Director,
Punjab Remote Sensing Centre

Terms & Conditions of E-Tender for Procurement of Oracle database Licenses with Support of Installation, Configuration and Migration of database for PSSDI:

- a) E-Tender has to be submitted in two bid system i.e. “Technical bid and financial bid” for which every bidder will have to upload separate Technical and Financial bids. Financial bids of only those bidders shall be opened who qualify in the technical bid.
- b) A pre-bid meeting with the prospective bidders shall be held through online mode on 27-12-2022 for any queries of bidders. The prospective bidders those want to attend pre-bid meeting may send their request on PRSC email contact@prsc.gov.in till 5:00 PM on 26-12-2022 the link of web meeting shall be shared through email by 26/12/2022.
- c) The E-Tender for Procurement of Oracle database Licenses with support of Installation, Configuration and Migration of database can be submitted from 20-12-2022(11:00 AM) to 02-01-2023(11:00 AM). The Technical Bids shall be opened on 03:00 PM 02-01-2023. In case this date happens to be a public holiday, it shall be opened on same time on next working day. The financial bids of only technically eligible bidders shall be opened on the date & time to be notified later only to technically eligible bidders through the web portal <https://eproc.punjab.gov.in>
- d) The bidder must have to fulfill the Technical Qualifications and must upload all the documents as required under this tender document at the time of submission of E- Tender.
- e) The rates quoted will be including all taxes and other levies etc at Onsite Delivery, installation, migration and training at PRSC Ludhiana. **PRSC is an autonomous institution in the field of Scientific Research and is registered under Societies Registration Act 1860.**
- f) The Technically eligible bidder, who is found to have quoted the minimum rate, shall be declared as L-1.
- g) L-1 bidder may be called for further negotiation of rates. Mere qualifying as L-1 does not entitle the bidder for award of tender.
- h) The Bidder shall have to pay non-refundable tender fees of Rs. 2000/- (Rs Two Thousand Only) through the online payment gateway of the e-portal at the time of submission of the tender.
- i) The Bidder *except Micro and Small Enterprises (MSEs) as defined in the MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy & Promotion (DIPP)* shall have to pay Earnest Money Deposit of Rs. 60,000/- (Rs Sixty thousand Only) through the online payment gateway of the e-portal at the time of submission of the tender. Bidders seeking exemption from deposit of EMD shall have to upload ‘Bid Security Declaration’ accepting that if they withdrew or modify the bids during the period of validity or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline in the tender document, they will be suspended for a period of 2 years for contracts with this entity. In case of other

than exempted bidders, the tenders with less EMD or Without EMD shall be summarily rejected without any further consideration.

TECHNICAL QUALIFICATIONS:

- a) Bidder may be individual/sole-proprietor, partnership firm, body corporate or any other institution duly registered under appropriate law In India. Consortium may also apply; however sole responsibility lies with the lead bidder. A letter of authority to create the terms and agreement from all consortium members is must. All members of a Consortium should be registered legal entity in India.
- b) If the bidder is a group of legal entities that will form or have formed a joint venture, consortium or association at the time of the submission of the bid, they shall confirm in their bid that they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the joint venture jointly and severally, and this shall be duly evidenced by a duly notarized Agreement among the legal entities, which shall be submitted along with the bid. Bid must be presented by lead entity, but of course it shall include data of all consortium members in manner that gives evaluation committee possibility to separately identify data relevant to each member of consortium. Tax Registration/Payment Certificate, Certificate of Registration of the business, Financial Statement and Bank References of all consortium member entities are also required to be uploaded. Only lead company's, i.e submitter of bid, experience and track record is evaluated against technical proposal. The individual signing the bid or other document, in connection with the bid must certify as to whether he or she has signed as:
- A "Sole-proprietor "of the firm or constituted attorney of such sole proprietor.
 - A partner of the firm, if it be partnership, in which case he must have authority to refer to arbitration disputes concerning the business partnership either by virtue of the partnership agreement or a power of attorney. In the alternative, all the partners should sign the bid.
 - Constituted attorney of the firm if it is a company.
 - Lead partner of the consortium.
- c) Bidder must be competent to enter in to contract as per Indian Laws.
- d) In case bidder is other than Individual/sole-proprietor, it must upload its valid registration certificate.
- e) Conditional Bids shall not be considered.
- f) The bidder shall not sub-contract any part of the contract without written permission of the client.
- g) Bidders should have valid PAN Number and GST Number. Bidder must upload a copy of PAN and GST Number.

- h) The Bidder or any or its director(s)/partners/members should not have been debarred/ blacklisted by any Government/Semi-Government organization. Bidder must upload a declaration in this regard.
- i) Bidders must upload all the documents (including this tender document with all annexures) signed by duly Authorized Persons.
- j) Bidders must have to pay non refundable Tender Fee of Rs. 2000/- (Two Thousand only) through the online payment gateway of the e-portal at the time of submission of the tender.
- k) The bidders *except Micro and Small Enterprises (MSEs) as defined in the MSE Procurement Policy issued by Department of Micro, Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy & Promotion (DIPP)* shall have to pay Earnest Money Deposit of Rs. 60,000/- (Rs Sixty thousand Only) through the online payment gateway of the e-portal at the time of submission of the tender. Bidders seeking exemption from deposit of EMD shall have to upload 'Bid Security Declaration' accepting that if they withdrew or modify the bids during the period of validity etc, they will be suspended for a period of 2 years. In case of other than the exempted bidders, the bidders with less EMD or Without EMD shall be summarily rejected without any further consideration.
- l) Copy of Annual turnover, Audited Balance Sheets, Profit & Loss Accounts as well as copy of ITRs of last 3 financial years also need to be uploaded. However, all startups recognized by Department of Promotion of Industry and Internal Trade subject to meeting of quality and technical specifications are relaxed from the condition of prior turnover and experience.
- m) Project Execution: The Bidder should provide proof of similar solutions / software supplied in govt. /semi-government or any other reputed firm in India. Vendors should have completed at least 3 installations, configurations and migrations Oracle database of at least 100 GB database in the last one year. Installation, configuration and migration should be part of single work order. Copies of 3 Nos. of relevant work orders and completion certificates should be attached.
- n) The member of the consortium who is providing Oracle database Licenses with support of Installation, Configuration and Migration of database authorized distributor / dealer / business partner of the required software. An authorized Signatory as per its internal regulations should sign this undertaking. This Authorization must be valid at least 3 months beyond the last date of submission of bids (Attach Copy of Certificate).
- o) The Bidder should have a 24*7 Service Centre in India. The bidder should give detailed address along with name, address, and phone numbers of the service centre's. Necessary documents in support of point no. a to q must be uploaded at the time of submission of bids.
- p) The bidder shall have to upload duly filled Annexure A to Annexure F duly signed by authorized person.
- q) All the documents as per Tender Form (Checklist Annexure-F).

OTHER TERMS & CONDITIONS

1. Clarification regarding Bid Document

A prospective Bidder requiring any clarification of the Bid Document may notify PRSC in writing at the PRSC's mailing address contact@prsc.gov.in till 10/11/2022 or may raise his queries in Pre-Bid meeting.

2. Amendment of Bid Document.

On the basis of submissions and discussions in pre-bid meeting, the client, may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective Bidder, modify the requirements/conditions as mentioned in Bid Document by issuing a corrigendum/addendum only on e-portal <https://eproc.punjab.gov.in> and website of PRSC www.prsc.gov.in

3. Language of Bids

The Bids prepared by the Bidder and all correspondence and documents relating to the bids exchanged by the Bidder and PRSC, shall be written in the English language, provided that any printed literature furnished by the Bidder may be written in another language so long as accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.

4. Documents Comprising the Bids

The Bids prepared by the Bidders shall comprise of following components:

- Performa – A (Profile of Bidder)
- Commercial Bid sheet with complete details of product/components being offered. (As per Annexure - B)
- All the required documents as per this Tender Document.

Bidder quoting NIL, negative values in price bid shall not be considered.

5. **Performance Security:** After award of supply order, the successful bidder (supplier) shall have to deposit a Performance Security equal to 5% of the contract value in the shape of Bank Guarantee in favour of Director, Punjab Remote Sensing Centre, Ludhiana issued through any commercial bank within 7 days of award of supply order. The validity of such Bank Guarantee shall be 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

6. **Default by bidder after award of supply order:** In case the successful bidder after award of tender fails to fulfill any of the tender's terms & conditions relating to supply, installation, integration and On-site support of final product, his security including EMD shall be forfeited and the bidder may be blacklisted for a period of two years at the discretion of Director PRSC.

- 7. Delivery Schedule:** The contracted Bidder shall ensure to deliver the software licenses along with the software media CDs/DVDs within four weeks from the date of award of contract. The Installation, Configuration, migration of database & training should be completed within 1 month of the delivery of the software licenses.
- 8. Training :** Training to four PRSC officers on RAC and Oracle Database Administration covering installation, configuration etc. The duration of training shall be 05 days. The hands on training to be provided by OEM/authorized training partner.
- 9. Penalty:** Penalty @ 0.5% of the total value of supply order per week or part thereof shall be levied for delay in delivery up to maximum of two weeks. In case of delay in supply of software beyond 2 weeks, the order is liable to be cancelled and entire security amount including EMD shall be forfeited. Further, the supplier may be blacklisted for a period of 2 years at the discretion of Director PRSC.
- 10. Payment Terms:**
- (i) The 80% payment after delivery of Oracle licenses and submission of proof of registration with Oracle for Annual Technical Support, Installation and migration of database on satisfactory and successful compliance.
 - (ii) 10% after one month on successful and satisfactory imparting hands on training to designated PRSC's 5 Nos Scientist/Engineers.
 - (iii) Balance 10% after three months on satisfactory performance and running of the systems.
- 11. Duties & Taxes:** The supplier (Successful bidder) shall be entirely responsible for all taxes, levies, cess, Octroi, License fees and any other expenses up to the delivery, installation, integration & training. GST on supply of software as applicable at the time of billing shall be payable by the client i.e. PRSC. **PRSC is an autonomous institution in the field of Scientific Research and is registered under Societies Registration Act 1860.**
- 12. Standard of performance:** The successful bidder shall carry out the supply order and carry out its obligations under the contract with due diligence, efficiency, and economy in accordance with generally accepted norms techniques and practices used in the industry. The agency shall also adhere to professional implementation and on-site support services during the execution of the project. It shall employ appropriate advanced technology and methods. Supplier shall always act in respect of any matter relating to this contract, as faithful advisors to the PRSC and shall, always, support and safeguard the client's legitimate interests in any dealings with the third party.
- 13. WARRANTY PERIOD:** The Bidder should warrant the CD/DVD Media / software against defects arising out of faulty design, materials and media workmanship etc. for a period of 90 days from the date of delivery. Defective CD/DVD Media / software shall be replaced by the vendor at his own cost, including the cost of transportation.
- 14. MINIMUM SUPPORT:** The Bidder should minimum support for 3 years after installation, configuration & migration of database for PSSDI.

15. Indemnify: The vendor will indemnify PRSC to the extent of direct damages against all claims, demands, costs, charges, expenses, award, compensations etc. due to vendor's violation of any patents and copy rights.

16. Confidentiality: The supplier (Successful Bidder) and their personnel shall not, either during the term or after expiration of this contract, disclose any proprietary or confidential information relating to the Data, standards, services, contract or the PRSC's business or operations without the prior written consent of PRSC.

17. Force Majeure: Notwithstanding the provisions of the bid, the bidder shall not be liable for forfeiture of its EMD, performance security, liquidated damages, or termination for default, if and to the extent that, its delay in supply/performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.

For purposes of this Clause, "Force Majeure" means an event beyond the control of the bidder and not involving the bidder and not involving the bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the PRSC either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the bidder shall promptly notify to the PRSC in writing of such conditions and the cause thereof. Unless otherwise directed by the PRSC in writing, the bidder shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The PRSC may terminate this contract, by giving a written notice of minimum 30 days to the bidder, if as a result of Force Majeure, the bidder being unable to perform a material portion of the services for a period of more than 60 days.

18. Governing Language: The contract shall be written in English Language. All correspondence and other documents pertaining to the contract which are exchanged by the parties shall be written in that same language.

19. Patent Rights The Bidder shall indemnify the Purchaser against all third-party actions/claims of infringement of patent, trademark or industrial design rights arising from the use of goods or any part thereof.

20. Disputes/Arbitration:

a) In the event of any dispute arising between Purchaser and the Suppliers in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said contract in any manner of the implementation of any terms and conditions of the said contract, the matter shall be referred to "The Director, Punjab Remote Sensing Centre, Ludhiana (India)-141004, who may himself act as sole arbitrator or may name as sole arbitrator an officer of PRSC notwithstanding the fact that such officer has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Conciliation Act, 1996 shall apply to such arbitration. The contractor expressly agrees that the arbitration proceedings shall be held in Ludhiana.

b) The proceedings of arbitration shall be in English language.

21. Jurisdiction: The contract shall be deemed to have been entered into at Ludhiana and

all causes of action in relation to the contract will thus be deemed to have arisen only within the Jurisdiction of Ludhiana Courts to the exclusion of all other courts.

22. The bidder must not be disqualified in terms of **'The Punjab Transparency in Public Procurement Act-2019'** and **'The Punjab Procurement Rules 2022'**, the copy of which is available on e-procurement web portal <https://eproc.punjab.gov.in> and PRSC website www.prsc.gov.in. Various terms & conditions of the 'The Punjab Transparency in Public Procurement Act-2019' and The Punjab Procurement Rules 2022 shall also be applicable.

Annexure-A**BIDDER PROFILE**

1	Name of the Bidder	
2	Constitution of the Bidder (Individual/Partnership Firm/Company/Consortium etc)	
3	PAN No of Bidder	
4	GST Number of the Bidder	
5	Registered Address of the Bidder	
6	Correspondence Address of the Bidder	
7	Name, Email ID and Mobile Number of Contact Person	
8	Bank Account Details along with IFSC Code	
9	Bidder's Firm Registration Certificate Number	
10	Bidder's Firm Name of Authorized Signatory and copy of resolution/Authorization Certificate regarding participation in bidding and signing the bid documents	
11	Supporting document by Authorized signatory about OEM/Authorized dealer/distributor by original manufacturer.	
12	Bidder's Firm Profile, website ,e- mail, brochure etc.	

Annexure-B

Note: Bidders are requested to note the following:

Grand total cost should be inclusive of all taxes, and will be used to arrive at L1 Bidder.

- Government applicable taxes such as TDS etc. will be deducted as per rules applicable.
- Bidders should be authorized partner/ business associate of Oracle for sale of Oracle Software Licenses and for providing Annual Technical Services. A copy of authorization letter from Oracle should be enclosed with the proposal.
- In case of any deviation in general terms and conditions, bids would be liable for rejection.
- Installation of Oracle includes installation of Oracle database, configuration and setting up of optimized physical, memory, log, segment, recovery, restore and other parameters for the database, application of relevant patches for optimal performance of database.
- Migration of data includes backing up of data from existing database, moving and restoring the data to the new database.
- The applications are currently working with PostGRE+PostGIS. Vendor should ensure that the application is working smoothly after installation and migration. Vendor should provide 24x7 supports, configuration and migration related issues.
- The supplier should be original manufacturer of product or authorised dealer/distributor with valid license/ certificate from original manufacturer.
- All rates should be inclusive of GST or any other taxes.
- The Supplier should provide certificate that same or similar product is not quoted higher than any other government / semi-government organizations / institutions within one year.
- Supplier should provide proof of similar solutions / software supplied in govt. /semi-government or any other reputed firm in India.

Date Signature of Authorized Signatory ...

Place Name of the Authorized Signatory ...

Designation ...

Name of the Organization ...

Seal ...

Forwarding letter

(To be submitted on company's letter head)

To:

Director

Punjab Remote Sensing Centre (PRSC)

PAU Campus, Near Kitchlu Nagar block 'F' end,

Ludhiana, Punjab (India) – 141004

Phone: 91-161-2303484

TeleFax: 91-161-2303483

Dear Sir,

Sub: Tender No _____ Dated _____

This is in reference to your above mentioned tender for Procurement of Oracle database licenses with support of installation, configuration and migration of database. Having examined the tender document, the receipt of which is hereby duly acknowledged, we the undersigned, hereby submit our proposal along with necessary supporting documents.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that PRSC reserves the right to consider/reject any or all applications without assigning any reason thereof.

Date:...../...../2022

Authorized Signatory.

Name:

Designation:

Annexure - D

Performance Guarantee (Bank Guarantee) (Guarantor Letterhead)

Beneficiary: Punjab Remote Sensing Centre, PAU Campus Ludhiana.

Date: (Insert Date of Issue)

Performance Guarantee No: (Insert Guarantee Reference number)

Guarantor: (Insert name and address of place of issue, unless indicated in the letterhead)

We have been informed that..... (Insert name of Supplier, Which in case of Joint venture shall be the name of the joint venture)(hereinafter called “the Applicant”) has entered into contract No.....(Insert reference number of contract) dated....(Insert date) with the Punjab Remote Sensing Centre for supply of Oracle database Licenses with support of installation, configuration and migration of database.

Furthermore, we understand that, according to the conditions of contract, a performance guarantee is required.

We, as Guarantor, hereby irrevocable undertake to pay the beneficiary any sum or sums not exceeding in total an amount of rupees.....(Insert amount in figures)/(Insert amount in words),such sum being payable upon receipt by us of the beneficiary complying demand itself or in a separate signed document accompanying or identifying the demand, stating that the applicant is in breach of its obligation under contract, without the beneficiary needing to prove or to show grounds for demand or sum specified therein.

This Guarantee shall expire, no later than theand any demand for payment under it must be received by us at this office indicated above on or before the date.

(Signature of Guarantor)

Annexure E

Performa of Indemnity

This is to certify that M/s _____ Who have supplied _____ Oracle Enterprise Edition, Oracle Diagnostic Pack, Oracle Tuning Pack, AT PRSC, Ludhiana, vide order no _____ dated _____ 2022 have all required rights for the supply of the software. The software supplied by us is legal/licensed copies.

Further, M/s _____ is willing to indemnify PRSC against any claims due to violation of any patents and copyrights for the software sold under licensing agreement from us. The above indemnity is limited to the software supplied by M/s _____ only.

For M/s _____

Annexure-F

CHECK LIST

Sr No	Document	Uploaded Yes/No
1	Bidder Profile Sheet	
2	Copy of PAN Number and GST Number	
3	If other than Individual (Copy of Registration Certificate)	
4	If other than Individual (Copy of Resolution/Authorization Certificate regarding bid submission). In case of consortium, authority letter and Agreement among consortium members also to be uploaded.	
5	Whether Tender Fee and EMD deposited as per Tender Requirement (evident with enclosed receipts)	
6	If exempted from deposit of EMD whether proof of MSE/Startup uploaded	
7	Proof of Turnover as per requirement (Copy of Audited Balance sheets, P& L Accounts and copy of ITRs). In case of Consortium upload the copies of Audited Balance sheets, P&L Accounts, copy of ITRs of all consortium members	
8	Proof of Experience as per requirement. Also uploaded details of orders (products) supplied to other organizations.	
9	If Exempted from requirement of Turnover and prior experience whether proof of MSE/Startup uploaded	
10	Tender if being submitted as Consortium, the turnover and experience documents of Lead partner and other consortium partners	
11	If exempted from deposit of EMD whether Bid Security Declaration uploaded	
12	Whether Self declaration as to competency as per Indian Laws and Non-blacklisting by any Govt./Semi Govt. organization uploaded	
13	Item wise detail along with complete specifications relating to product under tender uploaded or not (Annexure-B)	
14	Detail of Toll-free Number	
15	Detail of Service Centre with Local Manager Details and Number	

16	Signed copy of each page of tender document/corrigendum issued, if any.	
17	Any other documents related to articles to be procured through this tender or required as per above.	